



Minutes of the Ohio-Erie Spring Meeting 2019 - February 24, 2019

Meeting called to order by Chairman Youtz at 9:58.

Roll-call - 34 voting members present or by proxy - a quorum is present.

Minutes of the previous meeting - Kathy Gatterdam moved approval. Terrance McNaughton seconded. Motion passed.

Secretaries report - No official report. Rick Woods announced Dennis Shreve was secretary and in his absence the responsibilities of minutes falls to the Immediate Past Chair. Chairman Steve reported that Dennis is in a transition meeting for the merging of two WV districts.

Roger Cline present the Treasurer's Report. A budget for Sept. 2019 through Aug. 2020. Income of \$79,042. Expenses \$77,517 with a net Income of \$1,425. Eric Marcus moved to approve the budget. Terrance McNaughton seconded the motion. Members voted to approve.

Terrance McNaughton reported on transition to better incorporate new member districts. New map which has been circulated and feedback requested before it is finalized. New website in the works. Rotary standard mark. Ohio-Erie remain as a legal name, but "O-E Multidistrict" will be adopted with a "slogan" or "identifier" such as Lakes to Oceans. All of this is still in process. There is no target date for completion and implementation.

Rick Woods reported for the nominations and elections committee. A slate of officers was presented as follows: Walter Lundstrom, Chairman; Pete Doragh, Vice-Chair; Eric Marcus, Secretary; Roger Cline, Treasurer; John Koetz, STEP Chair. Steve Youtz will serve as Immediate Past Chair. The District Chairs Representative was elected in the District Chairs meeting Friday evening. Kathy Gatterdam will serve in that capacity. The Country Contacts voted on Friday to appoint Terrance McNaughton as the Chief Country Contact. Those positions make-up the executive committee. Nomination from the floor are open for the positions of - Chairman, Vice-Chairman, Secretary, Treasurer, and STEP Chair. No nominations were received from the floor. Terrance McNaughton moved to close nominations and accept the slate as presented. Kathy Gatterdam seconded. Motion carried.

Kathy Gatterdam reported on the district chairs meeting. The fee for Otterbein conference will be increased to \$145 in 2020. Lania Crouch was elected as "co-chair" for training as district chairs rep.

Terrance McNaughton reported on the country contact's meeting. Consistency and standardization of forms and paperwork was discussed in the CC meeting. YEAH processes for country contacts were reviewed.

STEP Report - already completed in John's earlier presentation, prior to the business meeting.

Eric Marcus discussed Matrix. Kathy Gatterdam reported on the process for country assignments. Eric explained the process for developing the Matrix - 1. wish list from districts; 2. wish list balanced to match agreed upon number with partners; 3. Final matrix developed

includes outbounds. Terrance McNaughton reported on the African one-way inbound developments. One from Nigeria and Uganda/Tanzania and Kenya. A unique opportunity.

Steve Youtz provided the Responsible Officer report. DoS has experienced budget cuts and numerous changes. Student arrival reporting is crucial - YEAH needs to be updated immediately. Arrival confirmation is required in SEVIS by RO. Student validation must be completed within 30 days of start date. Penalty fees are assessed to reinstate a student who was a no show. Early returns must be entered in YEAH system. Early return forms must be completed to RI and SEVIS system. Being timely for arrivals, early returns and departures is important. DoS no longer requires placement change reports. Redesignation of Ohio Erie was completed this year - final report back from DoS has not yet been received. RO responsible for interfacing with CSIET. CSIET certification has been completed for this year. Sexual orientation and language proficiency were major items of discussion at the fall 2018 CSIET meeting.

DoS Audit update given by Eric Marcus - we anticipate an audit of paper/compliance for DoS this year. Process will be: A list of students will be sent to our auditor, a List of audited students will then be sent to districts, Districts will need to download all data for students, host families, and volunteers associated with the selected student, in the format outlined in the audit rubric which Eric will distribute.

Everything must be in PDF.

Completed student files will be placed in a dropbox, Files will be checked for completeness and remediation, Completed student files will be sent to the auditor, Remediation will be conducted for any missing information as indicated by the auditor.

Terrance McNaughton praised Eric Marcus for the outstanding work in meeting the requirements and passing the audit.

Rick Woods gave a brief report on YEAH, stating that updates are expected very soon.

Steve Youtz gave the Chairman's Report

A review of the 2020 calendar dates: Jan. 5, '20 - LT applications due; Jan. 10&11, '20 - Executive Committee meeting; Feb. 21, 22, 23, '20 - Spring Meeting; February 27-29, '20 - NAYEN Conference; May 15&16, '20 Executive Committee meeting; May 29-31, '20 RIYE Pre Convention; June 1-5 RI Convention in Hawaii; July 10-12, '20 - Otterbein Convention; October 2-4, '20 - O-E Fall Meeting.

Kathy G. - district chairs - she is seeking volunteers to assist at Otterbein. She will be assigning jobs and sending out soon.

Adword Status - Walter Lundstrom reported the previous day.

Florida District Feedback from Donna Gaiser, DGE from D6930 - Comfortable joining an organization that is so thorough. Everyone cordial, welcoming. Thinks O-E is a good fit for D6930.

Fred talked about Fall meeting in North Carolina at a Presbyterian conference center at Black Mountain - Asheville Hall - no elevator, no TV. Great place and Fred is excited about it.

Steve gave farewell address. Meetings and training have been productive. Appreciates support

and help for the past two years.

Meeting adjourned at 11:41 a.m.

Respectfully submitted,  
Rick Woods  
Immediate Past Chair